

**Public Works
Learning Works Charter School
MINUTES**

**REGULAR MEETING
December 17, 2025
5:00 pm**

- I. Call to Order (5:08pm)**
Roll Call Present: Dave Banis, Dominick Correy, Nicole Jacquemin, Kathy Lesley and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll and Tomoko Patrick.
- II. Review and Approval of Agenda** Dominick Correy moved and Kathy Lesley seconded the agenda. Approved 5 – 0
- III. Public Comment**
This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.
- IV. Approval of Board Minutes September 9, 2025**
Dave Banis moved and Lauren O’Neill seconded to approve the Minutes from the September 9, 2025 Regular Board Meeting.
Approved 5 – 0
- V. Action Items**
- 1) Michelle Bravo, Board Member extension of term**
Board provided with list of current members. Michelle Bravo’s term extended to September 30, 2027. Kathy Lesley moved and Dave Banis seconded to approve Michelle Bravo’s term extension.
Approved 5 – 0
- 2) Board approval of LACOE Electronic Funds Transfer**
LACOE notice received declaring that they are moving away from physical warrants and schools must be enrolled in their EFT program to receive funding apportionments. As part of the enrollment process, Board provided with Certificate of Signatures document that lists persons authorized to conduct business on behalf of the charter school for the period July 1, 2025 – June 30, 2026.
Dominick Correy moved and Lauren O’Neill seconded to approve the Certificate of Signatures.
Approved 5 – 0
- 3) Board approval of Higginbotham Dependent Care Plan 2026 modification to increase limit to \$7,500**

Board provided with copy of Dependent Care Section 125 Plan Document with effective date of January 1, 2026 with increased limits per legislative update. Dominick Correy moved and Dave Banis seconded to approve the plan document as presented.

Approved 5 – 0

4) Board approval of 2025-26 SARC

Board provided with copy of Learning Works Charter School 2024 – 25 School Accountability Report Card (SARC) as published in the 2025 – 26 School Year. Kathy Lesley moved and Lauren O’Neill seconded to approve the 2025-26 SARC.

Approved 5 – 0

5) Board approval of LW First Interim 2025-26 including ADA Report

Board provided with a copy of the First Interim Report and the Enrollment and ADA chart for numbers through Learning Period 4. Dave Banis moved and Kathy Lesley seconded to approve the LW First Interim report as presented.

Approved 5 – 0

6) Board acceptance of LW 2024-25 Audit

Board provided with copy of the LW 2024-25 Audit report prepared by David Graves, CPA. Dave Banis moved and Dominick Correy seconded to accept the LW 2024-25 Audit as presented.

Accepted 5 - 0

VI. Information Items

1) Woodbury Apartments Update

Mikala Rahn updated the Board with status of mortgage loan option with Wells Fargo and that she is looking into a different loan option where she would personally guarantee a loan.

2) Learning Works School Dashboard

Board provided with handout of 2025 Learning Works’ School Dashboard.

3) Board ethics training reminder, Certificates due by 1/1/26

4) 2024 Public Works 990 Tax Filing (Audit accepted at 9/9/25 meeting)

5) Dates:

- a. PUSD Board Meeting to approve Charter Renewal, Dec. 11, 2025
- b. Holiday Party on Wednesday, December 17, 2025 at Hotel Dena
- c. Next meeting February 24, 2026
- d. Community Schools Advisory February 18 and April 29, 2026

VII. Adjournment (5:57pm)