

**Public Works
Learning Works Charter School
MINUTES**

REGULAR MEETING

via Zoom

May 24, 2022

4:30pm

I. Call to Order (4:36 pm)

Roll Call Present: Mike Babcock, Dave Banis, Dominick Correy, Nicole Jacquemin, Kathy Lesley, Lauren O’Neill and Juliana Serrano. Teacher present: Ruth Richardson. Staff present: Mikala Rahn, Jake Gordon, Patty O’Driscoll and Tomoko Patrick.

II. Review and Approval of Agenda – Mike Babcock moved and Lauren O’Neill seconded to approve the agenda. Approved 7 – 0.

III. Public Comment

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Approval of Board Minutes from February 22, 2022

Dave Banis moved and Mike Babcock seconded to approve the Minutes from February 22, 2022. Approved 7 – 0.

V. Information Items

1) Graduates, Enrollment & Attendance Update

Board provided LW ADA and Enrollment chart. Number of anticipated graduates expected: 50. Fall recruitment plan will focus primarily in East/South Los Angeles areas. Pasadena/Altadena areas are capped out due to housing.

2) 2021-22 LW Finance Update

Board provided with 2021-22 Budget showing actuals through March 31 and projections through June 30, 2022. Some variances in 21-22 include reduced rent at Boyle Heights location (no longer paying rent for two spaces, only paying for one). Staffing was challenging this year because of labor market shortage, however, a counselor was just hired for the 2022-23 school year.

3) Board Meeting Schedule

- a) Graduation, 6/8/22, 6pm First United Methodist
- b) 6/14/22, 4:30 via Zoom (public hearing for LCAP update & Dashboard local measures)
- c) * add 6/28/22, 4:30 via Zoom (approve/adopt LCAP)
- d) * tentative 8/30/22, 4:30 in person

- 4) Board Policy Checklist
Board provided with CSDC Charter School Governing Board Sample Policy Checklist. Charter school law firm, Young, Minney & Corr, LLP, has been hired to review our processes, Master Agreement and overall compliance.

VI. Action Items

- 1) Learning Works 2022-23 Budget
Board provided with 2022-23 Budget based on a conservative ADA of 185 students.
Dave Banis moved and Dominick Correy seconded to approve the Learning Works 2022-23 Budget with the caveat to update the budget at the August 2022 meeting. Approved 7 – 0.
- 2) 2022-23 School Calendar
Board provided with the proposed 2022-2023 Calendar. The school year will start August 8. This calendar is aligned with both Pasadena Unified and Los Angeles Unified School District calendars.
Kathy Lesley moved and Lauren O’Neill seconded to approve the 2022-23 School Calendar as presented. Approved 7 – 0.
- 3) 2022-23 Student Handbook
Board provided with 2022-23 Student Handbook.
Kathy Lesley moved and Lauren O’Neill seconded to approve the 2022-23 Student Handbook as presented. Approved 7 – 0.
- 4) English Textbook Adoption Approval (Moved to subsequent meeting)
- 5) Board policies presented for approval (Moved to subsequent meeting)
 - a) Foster Youth Policy
 - b) Transportation Safety Plan Policy
 - c) Internet Use & Agreement Policy
 - d) Freedom of Expression Policy and Procedures
 - e) Special Education Complaint Policy
 - f) Uniform Complaint Policy

VII. Adjournment (5:32 pm)