

**Public Works
Learning Works Charter School
MINUTES**

**REGULAR MEETING
May 6, 2025
5:00 pm**

- I. Call to Order (5:03pm)**
Roll Call Present: Dave Banis, Michelle Bravo, Dominick Correy, Nicole Jacquemin, Kathy Lesley, Pam Marx and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll and Tomoko Patrick.
- II. Review and Approval of Agenda** Dave Banis moved and Kathy Lesley seconded the agenda. Approved 6 – 0
- III. Public Comment**

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

- IV. Approval of Board Minutes from February 25, 2025**
Kathy Lesley moved and Dave Banis seconded to approve the Minutes from the February 25, 2025 Regular Board Meeting. Approved 6 – 0
- V. Action Items**
- 1) Approval to pay off loan balance for 90 N. Daisy Avenue with unallocated reserves**
Board provided with background information on the Public Work Group purchase and financing of the 90 N. Daisy Avenue building in Pasadena, the main site of Learning Works. With an estimated loan balance of approximately \$754,534 at May 6, 2025 and current loan term ending December 15, 2025, staff requested approval to payoff the mortgage with unallocated reserves.
Lauren O’Neill moved and Dave Banis seconded to approve staff to pay off the balance of the loan (not to exceed \$800,000) on the property located at 90 N. Daisy Avenue. Approved 7 – 0.
- 2) Adopt Learning Works reserves policy**
Board provided with background information on the Learning Works reserve balance as it relates to the non-classroom based funding determination. Current nonprofit reserve balances also provided. Mikala

Rahn indicated that there is an incoming monetary bequest of approximately \$400,000 from a longstanding donor who recently passed. **Based on discussion of the materials and information presented, Board requested to table this action item to a later when additional information becomes available, specifically after the bequest is received, information about actual remaining reserves is updated, and there is information on the costs of re-instituting a 401(k) matching benefits program.**

3) Board member terms and proposed board members

The following members have terms that expire June 30, 2025. The extensions of each of their terms are indicated in parentheses.

Dave Banis (2 years – June 30, 2027)

Dominick Correy (2 years – June 30, 2027)

Nicole Jacquemin (2 years – June 30, 2027)

Kathy Lesley (1 year – June 30, 2026)

Eddie Newman (absent)

Lauren O'Neill (1 year – June 30, 2026)

List of potential Board members also provided with discussions on their experience and expertise.

Rev. Mike Kinman, Retire All Saints Church

Dr. Ioannis Evrigenis, Professor of Government & Ethics, Claremont McKenna College

Julianne Hines, District Coordinator, State Senator Susan Rubio

Lisa Brault, Criminal Attorney

Nicole Jacquemin moved and Lauren O'Neill seconded to approve current Board members terms as indicated above. M. Rahn to follow up with Eddie Newman regarding extension of her term. Approved 7 – 0.

4) Approve 2025-26 LW Calendar

Board provided with draft 2025-26 Academic Calendar.

Kathy Lesley moved and Lauren O'Neill seconded to approve the 2025-26 Academic Calendar as presented. Approved 7 – 0.

5) Approve A-G Equity and Access Grants plan

Board provided with *A-G Completion Improvement Grant Program Plan* handout and the Mid-Grant Report.

Dave Banis moved and Nicole Jacquemin seconded to approve the A-G Equity and Access Grants plan as presented. Approved 7 – 0.

6) Approve LW Instructional Continuity Plan (required for School Safety Plan by June 1, 2025)

Board provided with Instructional Continuity Plan.

Kathy Lesley moved and Nicole Jacquemin seconded to approve the Instructional Continuity Plan as presented. Approved 7 – 0.

VI. Information Items

1) Review Learning Works Budget/Expenditures 2024-25

Board provided with an update on Enrollment and ADA for 2024-25, as well as a handout on Learning Works Grant Allocation Information (Updated 4-30-25) and the 2024-25 budget with actuals through 3-31-25 and projected revenues and expenditures through 6-30-25.

2) Present Draft Learning Works Budget 2025-26

Board provided with draft Learning Works Budget for 2025-26 based on 185 ADA.

3) WASC Revised Action Plan and VC Report Update

Board provided with updated 2024-25 Action Plan, Visiting Committee Report and WASC letter granting Learning Works six-year accreditation status through June 30, 2031. Mid-cycle report is due in the 2027-28 school year.

4) Community Schools Implementation Plan

Board provided with the CCSPP: Implementation Plan.

5) Board meeting dates: June 3 (present LCAP), and June 24, 2025 (adopt LCAP, review Dashboard data); Graduation is on June 17th

VII. Adjournment (6:30pm)