

**Public Works
Learning Works Charter School
MINUTES**

REGULAR MEETING

Via Zoom

January 19, 2023

4:30 pm

I. Call to Order (4:34 pm)

Roll Call Present: Dave Banis, Dominick Correy, Fabian Debora, Nicole Jacquemin, Kathy Lesley, Eddie Newman and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll, and Tomoko Patrick.

II. Review and Approval of Agenda – Dave Banis moved and Dominick Correy seconded the agenda. Approved 4 – 0.

III. Public Comment

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Approval of Board Minutes from October 11, 2022 Board Meeting – Dave Banis moved and Kathy Lesley seconded to approve the Minutes from October 11, 2022. Approved 4 – 0.

V. Action Items

1) Approve Fabian Debora to serve on PW/LW Board

Board approved the addition of Fabian Debora to serve on the PW/LW Board.

Kathy Lesley moved and Nicole Jacquemin seconded to approve the addition of Fabian Debora to serve on the PW/LW Board. Approved 5 – 0.

2) School Accountability Report Card (2021-22 Data/published in 2022-23)

Board provided with copy of the School Accountability Report Card (SARC).

Lauren O’Neill moved and Dominick Correy seconded to approve the 2021-22 SARC as presented. Approved 5 – 0.

- 3) Learning Works 2021-22 Audit
Board provided with copy of Learning Works 2021-22 Audit.
Lauren O’Neill moved and Nicole Jacquemin seconded to approve the Learning Works 2021-22 Audit as presented. Approved 5 – 0.

VI. Information Items

- 1) Learning Works Update
Board provided with the following:
- a) ADA/P-1 Numbers; LW Financials
Board provided with ADA and Enrollment Summary chart. Enrollment numbers are troubling, but Learning Works is not the only school experiencing a decline in enrollment. Many are leaving the district and even the State. Staff has observed a new trend in non-producers including foster care youth. Eighteen out of twenty foster care youth are not attending school. We may need to hire a social worker to focus on this population and to facilitate the supports needed for students to go to school with the agencies that are supposed to be serving them. Need to do more analysis on where the high-risk population is now.
In terms of financials, Board provided with LW 2021-22 audited budget and LW 2022-23 budget including First Interim Report figures. Notable for 2022-23, there are new sources of State revenue:
- Arts, Music and Instructional Materials Discretionary Block Grant
 - Learning Recovery Emergency Block Grant
- In terms of personnel, two candidates were interviewed for the principal position, but no one was hired.
- b) Bylaws/Board policies discussion
Sylvia Tolbert is working with an attorney to update our policies. In relation to Title I, we must adopt a parent engagement policy. Parents will need to review the policy before it is adopted. Draft copy of Learning Works Charter School Parent and Family Engagement Policy attached.
Board member terms are currently two-year terms, but the plan is to change the term length, as well as stagger Board member terms. We will be looking for new Board members soon.
- c) Learning Works updates/First Street & Consultant Peter Pannell/artWorks update
Peter Pannell, consultant, was hired to temporarily supervise the First Street site. Improvement has been seen in some areas, and no change in others, but overall the site seems to be doing better than August/September.
Since artWorks was asked to vacate the Rusnak space, Learning Works had to pursue other locations. First location is at Wilson Middle School. PUSD has agreed to allow us the use of multiple

classrooms through July 2023. Rose City is supposed to relocate to Wilson Middle School and it would be beneficial for Learning Works to become involved with PUSD's continuation school. The second location is the previous Di-No Computer location on Foothill Boulevard. We are renting this space for one year. The plan is to hold middle school, screen printing, and recording studio classes here as well as possibly rent out the common area for meeting space with Foothill Restaurant as an option for catering.

d) Board meeting schedule via Zoom continues Tuesdays at 4:30 in 2022-23 (2/28, 4/25, 6/13, 6/27)

The February 28 meeting will be held via Zoom. We'll plan to hold the April 25 meeting at the new space on Foothill. As of March 2023, future meetings will be held in-person. Graduation will be held on June 6.

VII. **Adjournment (5:27pm)**