Public Works
Learning Works Charter School
MINUTES

REGULAR MEETING
July 27, 2020

Via Zoom
https://us02web.zoom.us/j/85085700292
Meeting ID: 850 8570 0292
Dial in: (669) 900-6833
4:30pm

I. Call to Order (4:34 pm)
Roll Call Present: Mike Babcock, Ty Gaffney, Juliana Serrano, Kathy Lesley, Dominick Correy, Dave Banis, Eddie Newman and Nicole Jacquemin. Staff present: Mikala Rahn, Patty O’Driscoll and Tomoko Patrick.

II. Review and Approval of Agenda – Mike Babcock moved and Dave Banis seconded to approve the agenda. Approved 8 – 0.

III. Public Comment

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Approval of Board Minutes from June 22, 2020
Dave Banis moved and Dominick Correy seconded to approve the Minutes from June 22. Approved 8 – 0

V. Information Items

1) Learning Continuity and Attendance Plan
   In lieu of the Local Control Accountability Plan (LCAP) for 2020-21 the State is requiring LEAs to complete a Learning Continuity and Attendance Plan. This Plan will be due September 30, 2020 and will require the two-step Board process. The template for the Learning Continuity and Attendance Plan will be released sometime next week. The LCAP will return for the 2021-22 school year but will need to be developed in the spring of 2020-21.

2) Update on School Opening
   Given the current climate of the pandemic, we have drafted a letter to staff explaining our current plan for the return to school and the flexibility that will be needed to address the ongoing challenges of in person schooling. The hours of
operation will change to 9am – 5pm. Anyone entering the building from the single point of entry will be required to review and sign the safety policy (one time only) and the health form (daily). Sanitation stations and masks will be available. We are requesting that all staff be tested prior to returning to work on campus.

The immediate priority is enrollment. Students will receive a Chromebook at their first appointment with their teacher, which will be by appointment only. Learning Periods 1 and 2 will be via remote learning and will be comprised of manageable ways for students to earn ADA under the circumstances such as through Zoom meetings with teachers and Chasers®, delivery and pick up of completed work and the like. Ninth grade and Middle School students will be required to participate in once daily Zoom calls.

3) Facilities Update
Homeboy purchased the building located at 1912 E. First St. with funds from the Everychild grant. At this point, there has been no negotiation as to the monthly rental fee, but there may be some compensation of LW staff member Sherry Oliver who will be dedicated to overseeing the renovations in exchange for rent. The first priorities are to fix the roof and the flooring. Tom Vozzo, CEO of Homeboy, is moving full speed ahead on the renovation with a meeting scheduled with a general contractor next week. Given construction, intakes for the Boyle Heights site may need to transfer to the Pasadena site after the first learning period but we will keep the staff updated on these developments.

The current artWORKS space is being reorganized to house the Middle School students upstairs. The new space will consist of an art supply room, a mental health room, a room for girls and a room for boys, as well as an office space. Middle School enrollment is typically low in the Fall but we will reach out to all prior middle school students including 8th graders to enroll them at Learning Works as freshmen.

4) Insurance Update
All insurance policies have been renewed. We will be re-bidding the policies once the lawsuit is concluded. Learning Works is not in the lawsuit, however, a tolling agreement was put in place through June 2021 in lieu of being included in any legal action per the advice of the attorney representing LW.

VI. Action Items

1) DASS Discussion and Certification of LW Enrollment Meeting Criteria
Board provided with 2019-20 DASS Indicator Report and corresponding CDE School Status Form prior to this meeting. Alternative schools need to re-apply for DASS every three years. The reported numbers are based on an enrollment figure of 365 students. The 90.81% unduplicated count of high-risk students exceeds the 70% DASS requirement. The Board certifies that they have reviewed and approve the report as presented. Based on this certification, LW will be submitting Part II of the DASS application.

**Juliana Serrano moved and Ty Gaffney seconded to approve the DASS report.**
Approved 8 – 0.
2) **Establishment of Subcommittee to Hire Principal or Director**
   Three Board members are requested to lead the subcommittee to hire a principal or director with the support of Patty O’Driscoll and Sylvia Tolbert who will also consult with LW staff. Board members Lauren O’Neill, Dominick Correy and Eddie Newman will participate in the subcommittee. The subcommittee will analyze and reorganize the management structure, organization chart, review salary schedules and address Executive Director/Principal compensation. The position will be posted in 3 – 4 weeks after the subcommittee begins its process. **Nicole Jacquemin moved and Eddie Newman seconded to approve the subcommittee members.** Approved 8 – 0.

**VII. Adjournment (5:03 pm)**
Juliana Serrano moved and Dave Banis seconded to adjourn the meeting. Approved 8 – 0.