

K-12 Students TAP card Application

Complete to qualify for reduced fares on TAP-participating transit agencies.

Application instructions

- Applicants must be K-12 students under 21 years of age and are required to complete **SECTIONS 1, 2, and 3** of this application.
- For K-12 Student TAP cardholders in grades 9-12, photo or school ID may be required when purchasing passes on TAP.

Dates to apply

Qualified K-12 applicants may submit applications any time during the year. This TAP card will expire upon 8th or 12th grade graduation (as appropriate) or every four years (whichever occurs first).

SECTION 1 – Applicant information

_____	_____	_____
Last Name	First Name	Middle Name or Initial
_____	_____	_____
Street Address		Apt #
_____	_____	_____
City, State, Zip		Birth Date
_____	_____	_____
E-mail		Telephone Number
_____	_____	_____
Name of School		
_____	_____	_____
School Street Address		City, State, Zip

SECTION 2 – Eligibility criteria

 Select and complete the appropriate grade level information below.

I am a K-8 student under 21 years of age.

Students K-8 may be required to show a school photo ID with their TAP card. Check with your local transit agency.

- Please indicate grade of current enrollment: _____
(for example: 5th grade)
- Please indicate month of promotion to next grade, which is the last month of your **current** school year: _____
(for example: June)

I am a 9-12 student under 21 years of age.

Student 9-12 TAP cards are only valid when accompanied by a current school photo ID or other valid photo ID.

- Please indicate grade of current enrollment: _____
(for example: 9th grade)
- Please indicate month of promotion to next grade, which is the last month of your **current** school year: _____
(for example: June)

Both K-8 and 9-12 students must be enrolled in an accredited elementary, junior high, high school or home school in Los Angeles County. Applicants must include **one of the following** documents listed below.

- | | | | |
|-------|---------------------------------|-------|---|
| _____ | Current report card (photocopy) | _____ | Computer printout showing enrollment units and/or in-class schedule (photocopy) |
| _____ | Current school ID (photocopy) | _____ | Letter on school letterhead with original signature of school official |

SECTION 3 – Signature

I understand that I may lose the use of my Reduced Fare TAP card if I misuse the card, or if I mark, tag, or damage transit agency property. I understand that my TAP card is non-transferable. I hereby certify that the information provided above is true and correct.

Applicant or Guardian (if Applicant is under 18 years old) Signature

Date

[See back for more information →](#)

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Completing your application

A completed application contains the following:

- A completed application form: **SECTIONS 1, 2, and 3.**
- One of the following documents:
 - _____ Photocopy of current report card
 - _____ Photocopy of current school ID
 - _____ Photocopy of class schedule or printout showing enrollment units
 - _____ Letter on school letterhead with original signature of school official

Submitting your application

You may submit your completed application packet in one of two ways.

- In person at any of the Metro Customer Centers listed below:

Baldwin Hills/Crenshaw
3650 W Martin Luther King Bl
Ste 189
Los Angeles, CA
Tuesday-Saturday, 10am-6pm

East Los Angeles
4501-B Whittier Bl
Los Angeles, CA
Tuesday-Saturday, 10am-6pm

Union Station East
One Gateway Plaza
Los Angeles, CA
Monday-Friday, 6am-6:30pm

Wilshire/Vermont
3183 Wilshire Bl
Ste 174
Los Angeles, CA
Monday-Friday, 10am-6pm

- Mail to:
 - TAP Reduced Fare Office
 - One Gateway Plaza
 - Mail Stop 99-PL-4
 - Los Angeles, CA 90012-2952

K-12 Student TAP cards will be mailed to eligible applicants within 20 business days after verification has been completed. Please allow additional time for mailed applications. Applications are for internal use only and will not be subject to public review. The K-12 Student TAP card is non-transferable.

Lost, stolen or destroyed TAP cards

- Call TAP Regional Office at 866.TAPTOGO (866.827.8646).
- A non-refundable, \$5 replacement fee applies.

For more information

- Visit taptogo.net, call 866.TAPTOGO or email reducedfare@metro.net.
- Contact your local transit agency for information on its reduced fares program.