

**Public Works
Learning Works Charter School
MINUTES**

**SPECIAL MEETING
June 22, 2020**

Via Zoom

<https://us02web.zoom.us/j/82835418839>

Meeting ID: 828 3541 8839

Dial in: (669) 900-6833

4:00 – 4:30pm

- I. Call to Order** (4:06 pm)
Roll Call Present: Ty Gaffney, Juliana Serrano, Kathy Lesley, Lauren O’Neill, Dominick Correy, Dave Banis and Eddie Newman. Staff present: Mikala Rahn, Patty O’Driscoll and Tomoko Patrick.
- II. Review and Approval of Agenda** – Lauren O’Neill moved and Dominick Correy seconded to approve the agenda. Approved 5 – 0.
- III. Public Comment**

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

- IV. Approval of Board Minutes from June 8, 2020**
Lauren O’Neill moved and Kathy Lesley seconded to approve the Minutes from June 8. Approved 5 – 0
- V. Information Items**

- 1) Update on Drive up Graduations
Graduation invitations are posted on FaceBook and will resemble other graduations including a red carpet, banner and masks. There are three separate graduations:
 - a) Middle School: Wednesday, June 24 from 2:00 – 4:00pm
 - b) High School (Pasadena): Thursday, June 25 from 2:00 – 4:00pm
 - c) High School (Homeboy): Friday, June 26 from 3:00 – 4:00pmBoth Middle School and Pasadena site graduations will be on the main Pasadena campus. Homeboy site graduation will be held at Homeboy Industries on Bruno (in Chinatown). Final graduate count is 47. Some students will be graduating in the Fall so we are planning to hold a traditional graduation ceremony in December.

- 2) Process of hiring a School Director
Board provided with Director job description. For future sustainability, Mikala Rahn would like to focus on finance and development instead of running day-to-day operations. She would like there to be a Board committee with Eddie Newman who helped start Learning Works, Lauren O’Neill, who is the current leader of Odyssey Charter School and others interested in participating. Dominick Correy expressed

January 2021. In addition to this position, Lauren O'Neill expressed an interest in looking at the organizational structure as a whole.

Juliana Serrano asked whether the description and salary range was appropriate. Mikala Rahn says she will work on the job description over the summer. Lauren O'Neill and Dave Banis think the salary range is appropriate. The job description will be revised to indicate that an administrative credential is preferred, but not required. Due to the fiscal situation in schools and the state budget and because of general economic conditions, board discussed that this may be a good time to do a search and wanted to move forward on the committee starting its work in July.

3) Update on Insurance

Learning Works is waiting to hear if our current carrier will renew our policy that expires July 14. In the meantime, we've reached out to other brokers to shop our policies and are waiting to get quotes.

VI. Action Items

1) Acceptance of Paycheck Protection Program Loan Board Resolution

Board provided with the Board Resolution for the Paycheck Protection Program loan amount of \$338,789. The Resolution was written with the focus on Public Works' general operations including Learning Works, artWORKS, GroWORKS, Hope Works and the Community Works tutoring program.

Lauren O'Neill moved and Juliana Serrano seconded to approve the Paycheck Protection Program Loan Board Resolution. Approved 7 – 0.

VII. Adjournment (4:36 pm)

Juliana Serrano moved and Lauren O'Neill seconded to adjourn the meeting. Approved 7 – 0.