

**Public Works
Learning Works Charter School
MINUTES**

**SPECIAL MEETING
April 13, 2020**

**Via Tele-Conference
(319) 527-2726
Access Code: 145249**

4:00 – 4:30 pm

- I. **Call to Order** (4:04 pm)
Roll Call Present: Dave Banis, Nicole Jacquemin, Juliana Serrano, Dominick Correy, Mike Babcock, Eddie Newman, Ty Gaffney and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll and Tomoko Patrick.
- II. **Review and Approval of Agenda** – Dave Banis moved and Ty Gaffney seconded to approve the agenda. Approved 8 – 0.
- III. **Public Comment** – No public comment

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Information Items

1) Update on school status in the current context of COVID-19 virus.

Spring Break was a welcome reprieve. Learning Works (LW) is busier in a new way and keeping staff calm and happy is a challenge. Teachers are working from home and Chasers are in and out delivering modules and bags of supplies to students and their families. Microsoft TEAM meetings are being held regularly: All staff (once weekly), Teachers (twice weekly) and Chasers (once weekly). Jennifer Bailey and Mike Toro are working with Teacher/Chaser teams. A system is in place under the new normal, but it’s exhausting. Thankfully all have been upbeat and grateful for being able to work. Team work and staff morale are high. Key staff were given bonus pay in recognition and appreciation for their amazing support and for the risks of working in the office.

Mikala Rahn requested help from the Board in obtaining technology for the students. Dominick Correy will reach out to Pasadena Unified’s Tendaji Jamal. Lauren O’Neill will check if she has technology that can be refurbished. Immediate technology needs are for IEP students, foster care youth, middle school and graduates. LW currently has 54 students with an IEP. As a member of the PUSD SELPA, we were approved to purchase Chromebooks for 40 of these students. In terms of foster care youth, agencies

with these agencies for these laptops. There are 16 middle school students and their teacher, Victoria Moran, and Raul Zarate are connecting with them in a virtual setting. Learning Works currently has a list of less than 70 potential graduates. In terms of their technology needs, the challenge is connectivity. Do students have email? Until technology can be delivered to students, Chasers will continue to deliver modules to student homes and some students have showed up to school to drop off modules.

Financial update: Wells Fargo is still not accepting Paycheck Protection Program applications. Lauren O'Neill suggested looking into Kabbage as an alternative to Wells Fargo.

School funding for 2019-20 will be okay. However, this most likely will not hold true for 2020-21 if revenue is reduced by 5 – 7%. Dave Banis anticipates more of a 10% reduction. Lauren O'Neill suspects the biggest hit will come in 2022-23. The wild card is enrollment, which is already down because of COVID-19, and it's possible even more students will leave.

2) Update on Donations

Back in 2018, LW won a \$25,000 capital grant from the Pasadena Community Foundation (PCF) for the Homeboy Café project. Since this project is still pending, PCF reached out to Mikala Rahn to redesignate this as general funding to relieve financial stress given the pandemic. The Webster Foundation has also contributed another \$50,000 since the outbreak and individual donors have donated approximately \$25,000 to LW.

Donations for the food pantry are still welcome and needed. Needs include diapers, wipes, paper towels, toilet paper and food. A list will be put together with these items as well as some not so common needs, such as art supplies. PCF invited Learning Works to apply for their COVID-19 Phase 2 grant so we will submit a proposal.

V. **Adjournment** (4:38 pm)

Nicole Jacquemin moved and Dave Banis seconded to adjourn the meeting.
Approved 8 – 0.