March 13, 2020

Dear Learning Works Family,

Most of you by now have heard about the “school closures.” More accurately, it should be called “closed for students.” Districts are sending work home with students to complete work, putting them on independent study. Learning Works students are already on independent study, we just operate with many additional experiences in our curriculum. Due to the COVID-19 virus situation, we ask that students stay home and complete their work from March 16-March 27. We then have Spring Break March 30-April 3.

There are no cases of COVID-19 virus at Learning Works. Please know that the determination was not made lightly to ask students to complete their school work at home. We recognize that it will introduce some hardships for many of our families. All students have been assigned two modules to complete in the next two weeks at home. Our doors will be open in both Pasadena and First Street the week of March 16th for the following activities:

- Special education support for all students on an Individualized Education Plan (IEP) at both sites.
- Our lunch program will continue at both sites
- Our textbook room will remain open at both sites if students misplace their textbook or module.

Starting the week of March 23rd, we will transfer all of the above services to Pasadena for ALL Learning Works students. The address is 90 N. Daisy Avenue, Pasadena (626) 564-2871. If you have any questions, please call us.

Given the rapidly changing nature of the coronavirus outbreak, we will remain in constant communication with local and state health officials, provide regular updates to our families, teachers, and staff, and work to be as responsive as possible. We will all get through this together. We have enclosed a fact sheet on the virus. **The best thing everyone can do is wash your hands very often.**

We hope to come back April 6, the Monday after Spring Break. We will be posting all updates on our Website [www.learningworkscharter.com](http://www.learningworkscharter.com). Please check the Website before April 6th.

Sincerely,

Dr. Mikala L. Rahn
Founder/CEO

Dropouts Into Graduates

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