I. Call to Order (4:37pm)
   a. Roll Call. Present: Kathy Lesley, Dave Banis, Nicole Jacquemin, Juliana Serrano, Ty Gaffney, Lauren O’Neill and Mike Babcock. Staff present: Mikala Rahn, Sherry Oliver, Sylvia Ginyard, Tomoko Patrick and LW teachers Ruth Richardson and Andrew Hall.

II. Review and Approval of Agenda – Juliana Serrano moved and Lauren O’Neill seconded to approve the agenda as presented. Approved 7-0.

III. Public Comment – No public comment

IV. Approval of Board Minutes from August 11th and November 9th Meetings – Dave Banis moved and Juliana Serrano seconded to approve the August 11th Board Minutes and Dave Banis moved and Mike Babcock seconded to approve the November 9th Board Minutes as presented. Approved 7-0.

V. Information Items
   b. Overview of LW Current Numbers – Board provided with Learning Works ADA and Enrollment chart over time (2014/15 through current 2017/18). Chart also designates how many spots are available for each teacher and site.
   c. LW School Accountability Report Card (SARC) – Board provided with 2016-17 SARC.
   d. LW 2016-17 Audit – Board provided with Audit Letter from auditor Vavrinek, Trine, Day & Co., LLP (VTD) and copy of the full audit report for 2016-17. No findings reported.
   e. PW 2017 and 2018 – Board provided with 2017 and 2018 contract charts. PW writing many proposals for new work. There is no money in education, but in juvenile justice.
   f. Homeboy Relationship Update – Board provided with two (2) Homeboy organization charts. Mikala Rahn is maximizing relationship with Homeboy as half-time Chief of Education and Research. Data measurement and evaluation is new at Homeboy. All youth programming is currently under Mikala Rahn. She supervises Homeboy First Street site with assistance from Raul Diaz.
   g. Youth Cafe – Board provided with handout describing the Café, Catering, and Community Space plan located next door to First United Methodist Church on Colorado Boulevard. The café would operate in the front area, while Homegirl Café would operate a catering service in the back. There is no fiscal risk. FUMC received $90,000 from the previous tenant, a bank, and an architect is providing the design at no cost.
   h. PCF New Account and New Possibility – Board provided with Pasadena Community Fund (PCF) Summary Statement on $60,000 fund invested with PCF. Also, PCF has been working with Mikala Rahn to work on a proposal that will appeal to a large-scale donor to fund transition services.
   i. Facilities Update – verbal, no handout. In regards to 1912 E. First St., the lease is in place, however, at this time, it is unknown how to proceed with the owner in terms of the
sale of the building. There are two options: 1) don’t do anything (sell the building with our lease in tact), or 2) get an appraisal. In regards to the building located around the corner from LW main campus in Pasadena, Martin (ED of Luthern Social Services), has been out on medical leave. This building is important to LW because it is next door to the campus and PUSD will work with us to get funding to house the middle school at this location.

VI. Action Items
a. Teacher Incentives
   Board provided with 2016-17 incentive charts for teachers and Chasers. Need to investigate other methods to improve teacher morale and alternative incentives for teachers and Chasers without losing measurements.
   **Dave Banis motioned and Nicole Jacquemin seconded to keep teacher incentives for 2017-18 and continue investigating other options for 2018-19.**
   Approved 7 – 0.

b. Renewal of Board Terms
   The following Board members terms are up for renewal:
   Kathy Lesley
   Nicole Jacquemin
   Juliana Serrano
   Dave Banis
   Ty Gaffney
   Phyllis Hudecki
   Eddie Newman
   **Kathy Lesley motioned and Nicole Jacquemin seconded to renew the list of Board of Directors.**
   Approved 7 – 0.

VII. Adjournment (5:48pm) Dave Banis motioned and Nicole Jacquemin seconded to adjourn the meeting.
Approved 7–0.