

**Public Works
Learning Works Charter School**

**REGULAR MEETING
December 13, 2012
90 N. Daisy Ave., Pasadena, CA 91107**

- I. Call to Order (4:49 pm)**

Roll Call (Present: Mikala Rahn, Michael Butler, Dave Banis, Ty Gaffney, Kathy Lesley, Nicole Palmentiero, Eddie Newman) Absent: Phyllis Hudecki, Greg and Sloane Mann
Others Present (LW Teachers and Staff Members: Mike Araujo, Jan-Carlos Pedroza, Lisa Kersting. PW Staff members: Sherry Oliver, Patty O'Driscoll, Tomoko Patrick) Absent: student representative
- II. Review and Approval of Agenda**

Dave Banis moved and Kathy Lesley seconded to approve the agenda.
- III. Public Comment**

No public comment
- IV. Review and Approval of Minutes from November 2, 2012**

Kathy Lesley moved and Nicole Palmentiero seconded. 7-0 vote to approve the minutes.
- V. Information Items**
 - a. Update on WASC Renewal**

Charter and WASC Renewal timeline provided.
 - b. Update on WASC Outcome Data**

PowerPoint Presentation on WASC Chapters 1 & 2 provided.
 - c. WASC Chapters 1, 2, 3**

Narrative on WASC Chapters 1 & 2 provided.
 - d. Update on Teacher Incentive System**

LWCS Teacher Incentive System 2011-12 spreadsheet provided. The original estimated payout was expected to be \$18,000. Most incentives were based on utilization rate. The target utilization rate for 2012-13 will be raised from 80% to 84%. No incentives were given on CAHSEE ELA or Math because no teachers met the 40% target.
 - e. LW Audit**

The charter school had a loss of \$100,218 for 2011-12. Since LW is undergoing both charter renewal and WASC, it was important to have the auditor's opinion on the financial status of the school. Overall, the auditor

believes that the school is a strong and financially stable entity based on several factors including a positive net asset balance, a healthy current ratio, no outside borrowing and prior year positive balances.

Update: The loss in 2011-12 derived from a decrease in revenue. There was no ARRA EdJobs funding in 2011-12 (compared to \$64,000 in 2010-11). In addition, there was an increase in the Special Education encroachment for PUSD that reduced in-lieu of property tax revenue (by \$41,000 compared to 2010-11).

VI. Action Items

- a. Revised LW Budget Approval (with approval of Proposition 30)
Funding rates have been restored due to passage of Prop 30. Estimated Reserve is \$59,000. Question was raised whether depreciation will knock us into another deficit for 2012-13. Tomoko Patrick will contact the auditor.
Motion: Dave Banis moved and Eddie Newman seconded to approve the revised LW budget for 2012-13.
Vote: 7 – 0
- b. LEA Plan
LEA Plan Addendum provided.
Motion: Dave Banis moved and Michael Butler seconded to approve the LEA Plan Addendum.
Vote: 7 – 0
- c. Employee Contracts
2012-13 School Contract spreadsheet provided.
Motion: Dave Banis moved and Kathy Lesley seconded to approve the Employee Contracts.
Vote: 7 – 0
- d. Online Classes
Online classes will be added to increase educational opportunities for accelerated students for the following courses: Pre-Calculus, Spanish 1 & 2, Music Appreciation and Art History. Teachers will teach students using online modules. No online instructor will be used because the relationship with the student needs to be maintained. Nicole Palmentiero asked whether a Health component could be added. Mikala Rahn responded that vocational health courses are not offered online.
Motion: Michael Butler moved and Dave Banis seconded to approve the Online Classes.
Vote: 6 – 0

VII. Adjournment (6:10 pm)