

Public Works
Learning Works Charter School
MEETING MINUTES
December 10, 2015
2790 E. Walnut St., Pasadena, CA 91107

- I. Call to Order (6:00pm)**
 - a. Roll Call.** Present: Dave Banis, Kathy Lesley, Nicole Jacquemin, Ty Gaffney, and Juliana Serrano. Staff present: Mike Araujo, Patty O'Driscoll and Tomoko Patrick. Absent: Phyllis Hudecki, Eddie Newman and Peter Laarman.

- II. Review and Approval of Agenda – Dave Banis moved and Nicole Jacquemin seconded to approve the agenda as amended. 5-0 vote to approve.**

- III. Public Comment – No public comment**

- IV. Approval of Board Minutes from October 16th Meeting – Dave Banis moved and Ty Gaffney seconded to approve the Board minutes. 5-0 vote to approve.**

- V. Information Items**
 - a. Overview of Public Works Financials – Board provided with Contract Charts for 2015 and 2016.
 - b. CaMSP Update and Overview – Board provided overview of the CaMSP Statewide and Local Evaluation work, the project assignment sheet (which team member is on which LEA in each cohort), a sample LEA Plan for Pacheco Union School District, a Partnership Profile for Pacheco Union School District, a Final Local Evaluation Report for Salinas City Elementary School District and a Revenue Timeline spreadsheet. Revenue for 2017 is contingent upon continued funding of the CaMSP program. If funding is discontinued, the only revenue received in 2017 will be the last quarter payment for the Statewide evaluation.
 - c. Overview of Learning Works Charter School Financials & Audit – Board provided with existing 2015-16 budget, a chart that shows revenue from the Invest in a Dropout event over time, and the LW Audit for the year ended June 30, 2015. The drop in revenue for the 2015 Fall Campaign was due primarily to the overlap with the event. Ideas to consider going forward include thinking of and finding potential sponsors for the event. The next event will be held October 27, 2016. Similar to prior audits, there were no findings reported.
 - d. Enrollment & Attendance Trends – Board provided with chart showing Learning Works ADA over time, starting from the 2008-2009 school year all the way up to the current school year 2015-16 (showing estimated P-1). Reduced ADA for P-1 resembles 2009-10 ADA figures. It was mentioned that PUSD is also seeing a decline in enrollment.
 - e. Teacher/Chaser Incentive System – Board provided with a mock-up incentive chart for 2015-16. Since CAHSEE was suspended, the chart eliminates the English and Math CAHSEE passing rate columns. With these columns gone, the incentive payout would decrease by \$4,000 in this example. Going forward, it is

anticipated that the incentive system will be similar, but there will be a change in the method of how attendance is collected.

- f. Educator Effectiveness Grant – Board provided handout on the 2015-16 spending plan, which outlines planned expenditures and proposed professional development expenses for the remaining school year. The spending plan will be up for approval at a subsequent meeting.

VI. Action Items

- a. January meeting on SARC/WASC (not an action item) – WASC visit scheduled for February 8th and 9th. Meeting scheduled for January 22 at 4:30pm.

- VII. Adjournment** (7:00pm) Dave Banis motioned and Nicole Jacquemin seconded to adjourn the meeting. Approved 5–0.