



May 5, 2017

Dear CaMSP Project Director and Partner LEAs:

Public Works (PW) serves as your partnership's local evaluator and is also under contract with the California Department of Education (CDE) STEM Office to conduct the statewide evaluation of the California Mathematics and Science Partnership (CaMSP) program. Each year, PW collects data for a student outcome study based on available statewide test data.

By October 15, 2017, each partnership is required to submit an Annual Performance Report (APR) using the online MSP system that will be reviewed and approved by the CDE STEM Office for submission to the US Department of Education. In addition to programmatic information and details regarding partners and participants, the APR Section VIII requires that each partnership report on changes in Teacher Content knowledge based on a pre- and post-assessment (GPRA #1) and proficiency levels on state-level assessments of students of participating teachers (GPRA #2).

Each project must also attach a local evaluation report meeting MSP guidelines that includes reporting on data collected through the local evaluation plan and analysis of the teacher content and student assessment data. *As your project's local evaluator, PW completes the sections of the APR related to local evaluation and prepares the local evaluation report for the project's review and approval prior to attachment to the APR.*

For the closeout of currently funded CaMSP projects, PW is beginning to collect the data needed to conduct the 2017 student outcome study based on the available statewide assessment outcomes for students. However, due to the suspension of the science CST in the spring of 2017 in lieu of the pilot test for the new California Science Test (or CAST), which is designed to align to the Next Generation Science Standards, no individual science assessment scores will be available for 2017 reporting. Therefore in place of the student outcome study, Public Works has been approved by CDE to report only **the number of students taught science** within each grade span by participating CaMSP teachers in Cohort 10-13 partnerships selecting science only as the core discipline. These numbers will be reported for the APR for GPRA #2.

For 2017 reporting purposes, treatment teachers are those participating teachers in the 2016-17 cycle, with at least one hour of participation in CaMSP professional development after **July 2, 2016**. Teacher participation hours have been collected through the Public Works CaMSP Teacher Attendance Database.

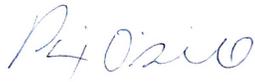
In order to be able to report participating students for APR reporting, PW will collect the number of students taught science by treatment teachers for each grade span from each participating CaMSP LEA or district. This information will be used to compile the reporting for your partnership of aggregate student enrollment of participating teachers for the APR for all grades.

Attached please find a list of participating teachers (treatment) for the participating LEAs/districts in your partnership. Instructions for compiling the student numbers are also attached. For each treatment teacher on the list, PW is requesting a total number of students that he or she taught *science* in the 2016-17 academic year.

We are requesting that you collect these lists from each district and return them to Albert Chen (achen@publicworksinc.org) by **June 30, 2017**. If your partnership includes multiple districts, please forward this letter, the instructions regarding the format of the templates and the district's list of treatment (participating) teachers. The lists compiled by participating LEAs should be provided to the project director for forwarding to Albert Chen.

Please contact Albert or me (patty@publicworksinc.org) if you have any questions or need assistance regarding this student participation request. Thank you in advance for your help and cooperation.

Sincerely,

A handwritten signature in blue ink that reads "P. O'Driscoll". The signature is written in a cursive, flowing style.

Patty O'Driscoll
Vice President